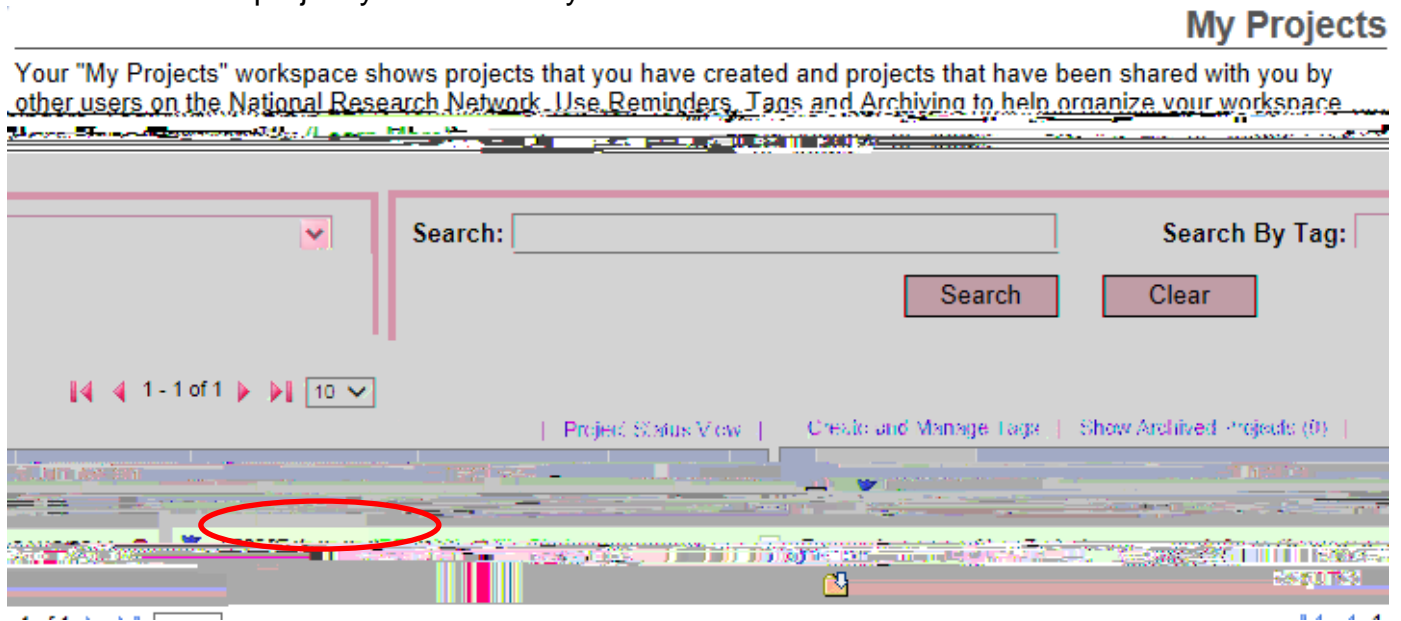


ORGLI\LQJ DQ \$\$RURRY H&G 6WXG\

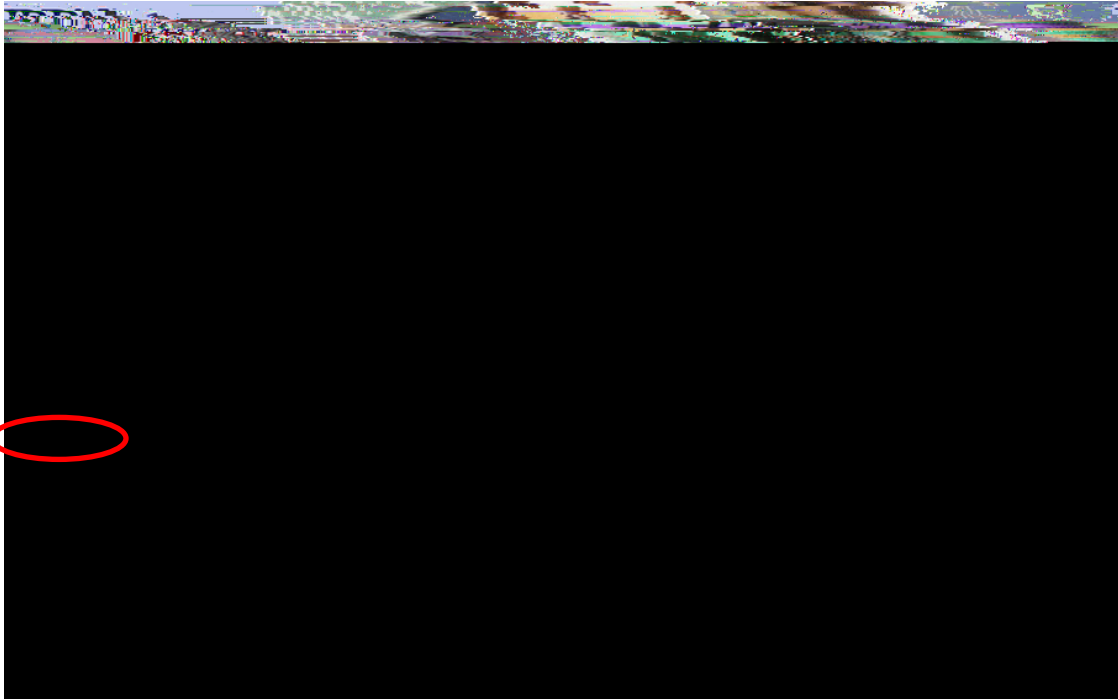
1. Login to www.irbnet.org using your username and password.
2. Select My Projects on the left side of the screen.



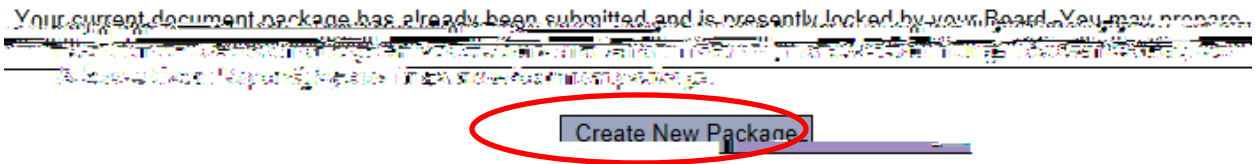
3. Select the project you wish to modify



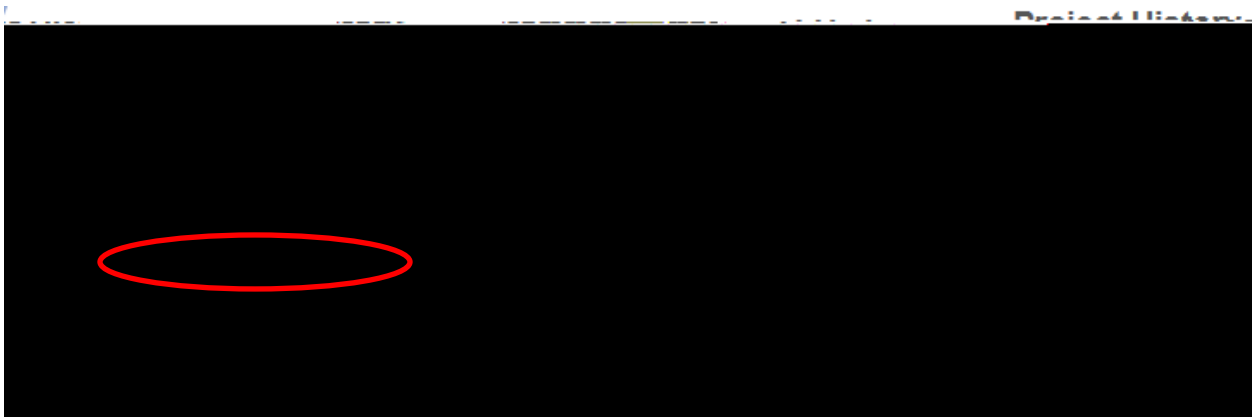
4. You will be taken to this screen, click on the Project History tab.



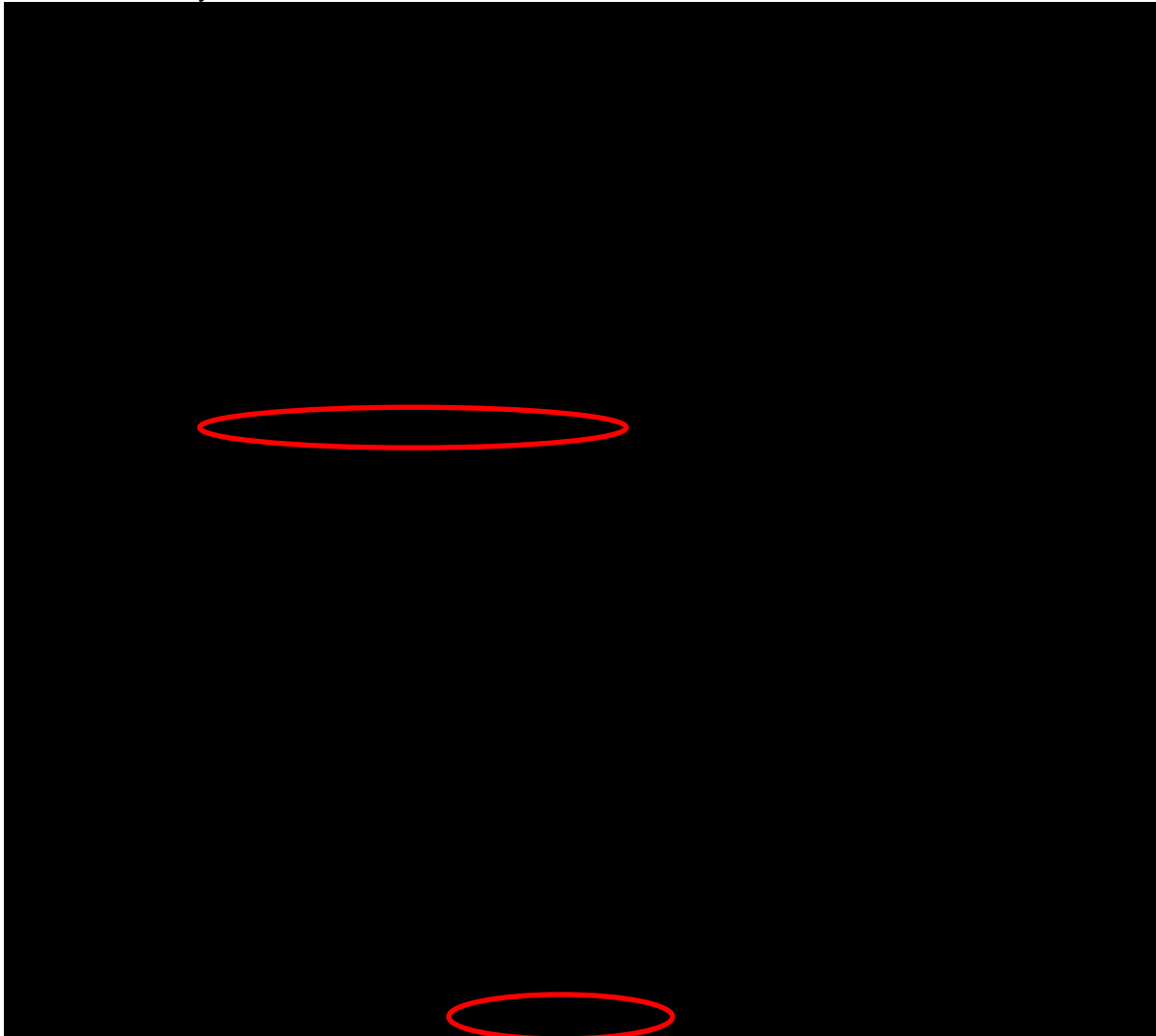
5. Click Create New Package at the bottom of the page.



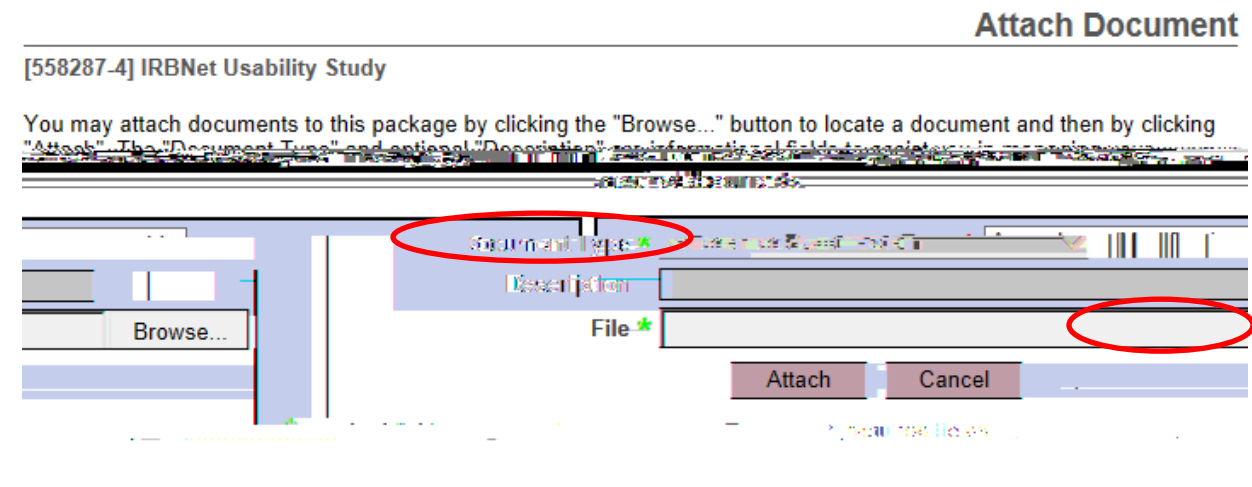
6. Work in Progress (Not Submitted) will appear, click this to be taken to the Designer page.



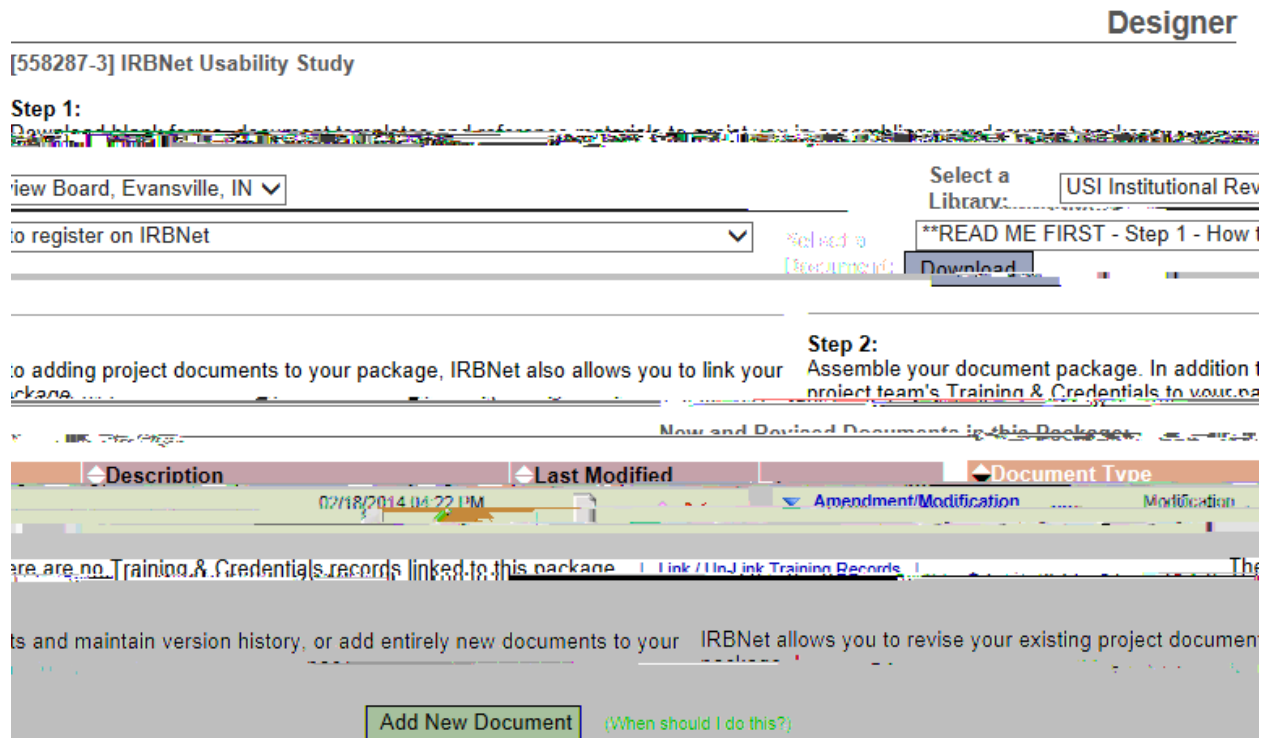
7. From the drop list, you will select Application Form C . Download this form, fill out all necessary fields and click Add New Document



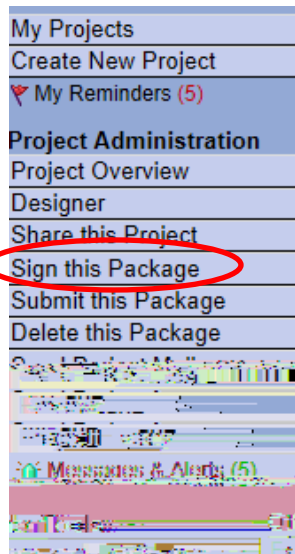
8. From the dropdown Document Type box, select Amendment/Modification . Click Browse to find the document you wish to upload.



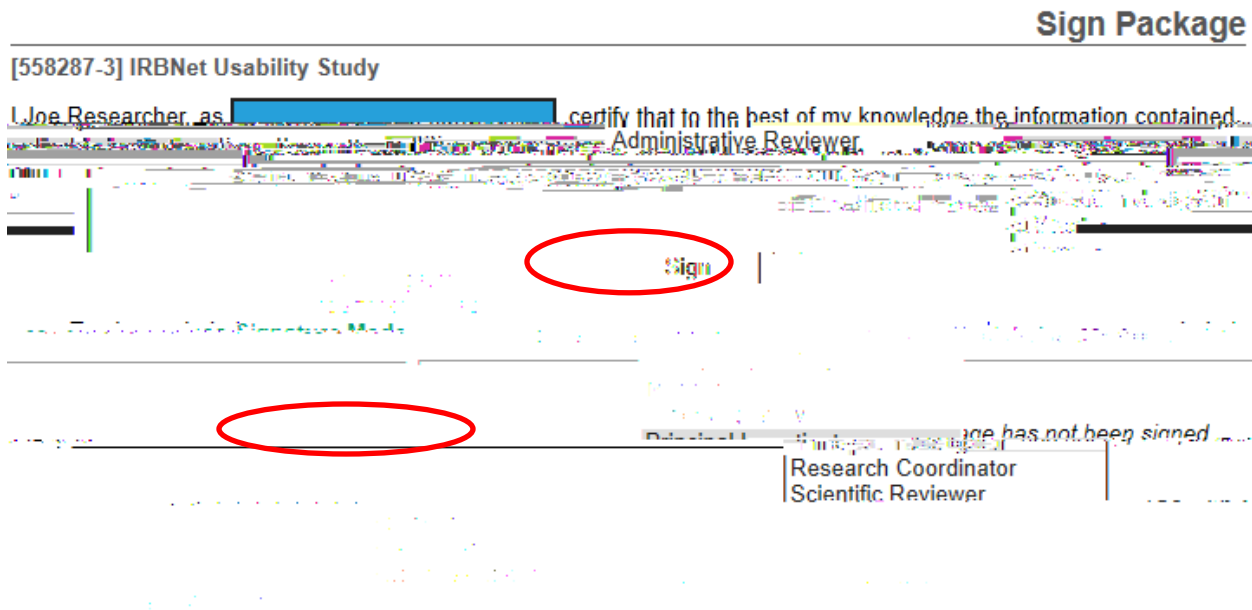
- Name the document and finish by clicking Attach. This will take you back to the Designer page where you can add more supporting documents if necessary



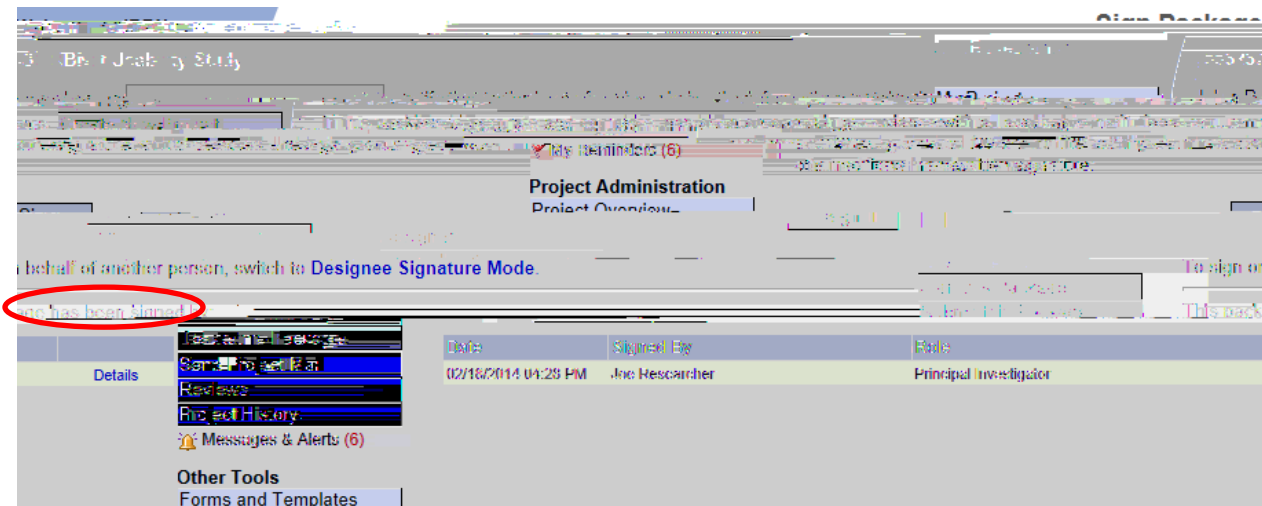
- When all necessary documents have been uploaded, Sign this Package on the left handside of the screen.



11. At the Sign Packages screen, indicate your project role and click Sign.



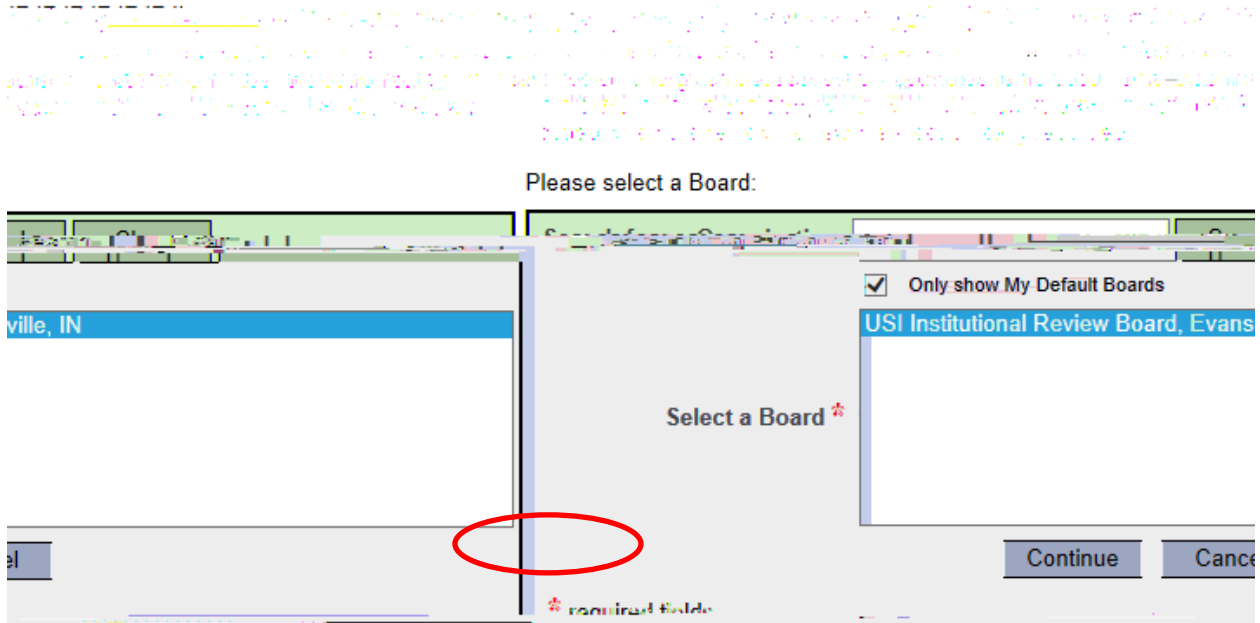
12. Once signed, click Submit this Package on the left hand side of the screen.



13. Make sure USI Institutional Review Board is selected and click Continue.

Submit Package

[558287-3] IRBNet Usability Study



14. Select Amendment/Modification from the dropdown box and click Submit.

Submit Package

[558287-4] IRBNet Usability Study

