

# Motor Vehicles Report (MVR) Step-by-Step Instructions

## Step 1: Basic Information

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Enter your Name as it appears on your Driver's License.  
Click Next.

## Step 2: Addresses

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Enter your Personal Address as it appears on your Driver's License  
Click Next.

## Step 3: MVR Driving Record

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Select the State your Driver's License was issued  
Enter your Driver's License #  
Select your Gender.  
Click Save.  
Click Next.

## Step 4: Signature

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Electronic Signatures Required for the Disclosure and Release forms

- x The first form - Disclosure  
  - o Scroll up to the top of page
  - o Click on the Release form
- x The second form - Release form  
  - o Review info
    - ↑ Scroll to "I certify that I have read and understand the above information"
    - ↑ Change NO to YES

## Step 5: Review

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