

Phone: \_\_\_\_\_ Building / Room Number: \_\_\_\_\_  
 Department: \_\_\_\_\_ Job Title: \_\_\_\_\_  
 Departmental Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Average Daily PC Usage:  0-2 Hours  2-4 Hours  4-6 Hours  6+ Hours  
 CTD Symptoms:  Yes  No  
 Follow-Up:  Yes  No Follow-Up Date: \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Correct Sitting Posture**



**Recommendations**

**Chair**

Yes  No  Footrest

Upper legs parallel to floor?  Yes  No  Raise chair  Lower chair

Lower back supported?  Yes  No  Adjust back rest, seat pan, arm rest

Seat pan length OK?  Yes  No  Evaluate other chairs

Other

Feet flat on floor?